



## Make-up Time Policy

### **Making up Time. Training days will vary.**

While each training weekend will consist of lecture and practicum, each day will have information or practice time that is imperative not to miss if you want to continue training. Depending on the day/time of your conflict and length of time you need to miss, you may need to pay the \$250 change of cohort fee and switch cohorts.

If there is a short portion of training time you will need to makeup, or if you are unsure how to handle your conflict, please email [cassie@rebeccakase.com](mailto:cassie@rebeccakase.com). She will confirm if the makeup time can be approved or what your best option will be.

The cost for makeup time and additional information is below:

### **Missing Lecture Time.**

Some portions of lecture do need to be attended prior to attending practicum. So the timing of what you will miss is important. If you will need to miss any portion of lecture, please reach out as soon as possible to confirm that makeup time will be an option. Make-up lecture time requires approval prior to training, please contact [cassie@rebeccakase.com](mailto:cassie@rebeccakase.com). No more than 2 lecture hours may be made up per Training Weekend.

**To make up time missed in lecture, the cost is \$50 per training hour.**

### **Missing Practicum Time.**

When you need to miss any portion of practicum not only will it negatively impact your learning process, but it is extremely disruptive to your practicum group. It can throw off rotations and the group dynamic which are extremely important for group cohesion and to maintain a safe space to practice. Make-up practicum time requires approval prior to training, please contact [cassie@rebeccakase.com](mailto:cassie@rebeccakase.com). Any missed practicum will need to be made up with a facilitator. If you miss more than 1 hour of practicum you may need to change training cohorts because of the disruption this causes to the flow of practicum. In such cases the change of cohort fee will apply.

**To make up time missed in practicum, the cost is \$120 per hour and must be made up 1 on 1 with a facilitator.**



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### **Missing Consultation Group time.**

Making up consultation groups is a bit more flexible. We understand that since consultation runs once a month for up to 6 months things may come up to conflict with your selected group. We do offer monthly make-up groups to help you complete any missed consultation hours. Contact [ana@rebeccakase.com](mailto:ana@rebeccakase.com) to join a makeup group.

**To make up missed consultation, you may attend 1 makeup group for free. Any additional consultation make-up groups needed are \$50 per group.**